



**Mayfield Education**

**Guidelines for Entrance in the Certificate IV in Nursing/Enrolled Division 2  
(HLT43407)**

**and**

**Medication Administration Endorsement Program**

This sample guide is provided to prospective students of the Mayfield Education Nursing and Medication Programs.

Entrance Criteria for the Nursing and Medication programs is a pass mark of 65% in the following three areas.

- Literacy
- Numeracy
- Language

The test is two hours duration and you must obtain 65% pass rate in each section.

The test is made up of multiple choice questions, vocabulary, comprehension of the written word and numeracy.

During the actual test, dictionaries, calculators or any other type of electronic assistance is not permitted.

Answers to the questions can be found at the end of this document.

**This guide is a self assessment tool only. Please do not send it in to Mayfield  
for marking.**

## SAMPLE LITERACY, LANGUAGE AND NUMERACY QUESTIONS

### LITERACY

**Multiple choice questions are given to assess your grammar.**

Q1. The farmer \_\_\_\_\_ anxious when he could not find his cows.

- a. became
- b. will become
- c. went
- d. is

Q2. The cat \_\_\_\_\_ the mouse.

- a. catched
- b. catch
- c. caught

### **Multi choice to assess spelling**

Q3. Choose the correct spelling of these words.

- a. Hospital
- b. Hosiptal
- c. Hospitale
- d. Hopistal

- a. Ambulence
- b. Ambalence
- c. Ambulance
- d. Ambalance

## Multi choice to assess meanings of words

Carefully read the following paragraph

*Within a minute of my bait sinking into the water, what is obviously a large shark inhales it and takes off in the direction of Indonesia.*

*Fifteen minutes later, the heavy rod bent to breaking point and line peeling off relentlessly, I am still hollering with joy and hurling insults at the occupants of the other runabout, who are also fishing for sharks about 50 meters away.*

Q4. Provide the meanings of the following words in context to the paragraph above.

### **Inhales**

- a. smells
- b. sniffs
- c. swallows

### **Breaking**

- a. cracking
- b. breach
- c. ruined

Again, using the above paragraph, answer these short answer questions.

Q5. What is another word for runabout?

Q6. What does '*hollering with joy and hurling insults at the occupants of the other runabout, who are also fishing for sharks*' imply?

Use the above short passage of prose, answer questions regarding the information given which assesses comprehension.

Q7. What were they fishing for.

Q8. Where did the sharks take off to?

Q9. Correct grammatical (punctuation, capital letters etc) errors in the following sentence.

*but i want something to show for the Marathon other than a visit to the Chiropractor so I summon a last effort,*

## WRITING SKILLS

Read the following article and make a summary of the article in your own words. We have provided a brief summary as an example, however encourage you to do this as a self assessment. In the actual test marks are given for:

- Correct spelling and punctuation
- Grammar and sentence formation
- Vocabulary
- Logical flow of ideas
- Legibility of handwriting

Footy fans are being urged to drink responsibly over the finals series with the new “Just Think in September” campaign backed by all the top eight clubs’ captains. The campaign, launched in the Herald Sun last week will support the fight against the alcohol-fuelled street violence that has gripped Melbourne’s streets.

Prime Minister Kevin Rudd yesterday attended the official MCG launch of the campaign, which is being supported by the players’ union and the AFL. Mr. Rudd threw his weight behind the campaign, warning that one in five men between 18 and 24 years drinks alcohol to dangerous levels at least once a week.

Hawthorn captain Sam Mitchell admitted he would prefer to be preparing for the finals but stressed the campaign was aimed at encouraging people to enjoy a drink, but take responsibility for their actions.

“We are not saying don’t drink, just think,” he said.”

**What is the article talking about? This is the type of summary we expect on the test.**

A new campaign backed by the captains of the AFL. The campaign is supporting an anti-violence stance in response to the violence experienced in Melbourne. The Prime minister is also supporting the campaign and warns that men between the ages of 18 to 24 are using alcohol in a dangerous manner. The campaign aims to raise the issue of responsible drinking.

## NUMERACY

On this section of the test, you can expect questions in the following areas.

- Multiplication
- Division on 10s, 100s, and 1000s.
- Adjusting the decimal points of numbers
- Subtraction
- Addition
- Percentages
- Fractions
- Using the metric system for conversions
- Analytical questions
- Problem solving
- Reading information in a graphical representation
- Reading information from a table

To assist in the numeracy section, we suggest:

Accessing the MacDonald's Mathematics site on the web - [www.mathsonline.com.au](http://www.mathsonline.com.au)

### ***Instructions for use.***

Register as a family (This is free)

Register yourself as a student member of the family

The site will then guide you through the process. Select years 7 & 8 and complete the worksheet activities that are similar to those listed on the numeracy test. Eg. Fractions.

You can also see sample test questions via the VETASSESS website [www.vetassess.com.au](http://www.vetassess.com.au)

**We strongly recommend you do this, even if you feel your numeracy skills are adequate. Numeracy skills, by a large margin are the major reason most applicants fail the test.**

## **ANSWER GUIDE**

Q1. Became (A)

Q2. Caught (C)

Q3. Hospital and Ambulance

Q4. Smells and Cracking

Q5. (small boat)

Q6. Competitive fishing

Q7. Sharks

Q8. Indonesia

Q9. But I want something to show for the marathon, other than a visit to the chiropractor, so I summon a last effort.