



MAYFIELD EDUCATION

Units from Certificate III in Health Service Assistance
HLT32507
Operating Theatre Technician Work
Section A only

- [ ] Commencing 13 February 2012
[ ] Commencing 14 May 2012
[ ] Commencing 3 September 2012

Applications close 3 weeks prior to course commencement
Late applications considered if course positions remain available

Use this check list to ensure that you have completed Parts 1-4

- Part 1 [ ] (tick)
Part 2 [ ] (tick)
Part 3 [ ] (tick)
Part 4 [ ] (tick)

Please forward completed application form to:
Student Services Officer
Mayfield Education
2-10 Camberwell Road
Hawthorn East, Victoria, 3123

PART 1

Applicant Details

Please answer all questions

Last Name (Family Name)
Given Names Male Female
Postal Address
City State Postcode
Residential Address (if different from above)
City State Postcode
Tel. (Work) (home) Fax
Mobile Email
Name of employing organization
Work address
City State Postcode
Current position Date commenced

How did you first hear about this course?

- Mayfield Website Friend Work Colleague Mailout
Advertisement (Please specify ie newspaper/journal/radio)
I am a past student of Mayfield Other

**Supplementary Details** *Please answer all questions*

Have you successfully completed an Australian qualification?  Yes (*tick below what level*)  No

<input type="checkbox"/> Bachelor Degree or Higher Degree	<input type="checkbox"/> Advanced Diploma or Associate Degree
<input type="checkbox"/> Diploma (or Associate Diploma)	<input type="checkbox"/> Certificate IV (or Advanced Certificate/Technician)
<input type="checkbox"/> Certificate III (or Trade Certificate)	<input type="checkbox"/> Certificate II
<input type="checkbox"/> Certificate I	<input type="checkbox"/> Certificates other than the above

If ticked above please specify full course details .....

What is your highest school level completed?

Year 12     Year 11     Year 10     Year 9 or equivalent     Year 8 or lower  
 Did not go to school

Are you still attending secondary school?  Yes     No

In which year did you complete that school level \_\_\_\_\_

Date of birth \_\_\_\_\_ Country of birth \_\_\_\_\_

Are you an Australian citizen or permanent resident of Australia?  Yes     No

Are you of Aboriginal origin?  Yes     No

Are you of Torres Strait Islander origin?  Yes     No

Do you speak a language other than English at home?  Yes     No

If yes, please specify the language spoken \_\_\_\_\_

How well do you speak English?  Very well     Well     Not well     Not at all

Do you consider yourself to have a disability, impairment or long-term condition?  Yes     No

If yes, specify:  Vision     Hearing     Physical     Intellectual     Mental Illness     Learning  
 Acquired Brain Impairment     Medical Condition

Other  \_\_\_\_\_

Please indicate any special needs/assistance required in relation to your disability (eg Literacy assistance)

\_\_\_\_\_

Are you currently receiving any of the following? (*Please tick*)

A) Age Pension	<input type="checkbox"/> Yes	<input type="checkbox"/> No
B) Family Allowance Supplement	<input type="checkbox"/> Yes	<input type="checkbox"/> No
C) Carer's Pension	<input type="checkbox"/> Yes	<input type="checkbox"/> No
D) Parenting Payment Single	<input type="checkbox"/> Yes	<input type="checkbox"/> No
E) Disability Support Pension	<input type="checkbox"/> Yes	<input type="checkbox"/> No
F) Sickness Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
G) Low Income	<input type="checkbox"/> Yes	<input type="checkbox"/> No
H) Special Benefit	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I) Mature Age Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
J) Newstart Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
K) Newstart Mature Age	<input type="checkbox"/> Yes	<input type="checkbox"/> No
L) Widow Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
M) Youth Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
N) Partner Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
O) Wife Pension	<input type="checkbox"/> Yes	<input type="checkbox"/> No
P) VCE Scholarship	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Q) Prisoner Concession	<input type="checkbox"/> Yes	<input type="checkbox"/> No
R) Veteran gold Card Concession	<input type="checkbox"/> Yes	<input type="checkbox"/> No
S) Other .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Are you currently receiving any of the following? (*Please tick*)

A) AUSTUDY Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
B) ABSTUDY Allowance	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**PART 3****Applicant's work history (paid or voluntary)**

Which of the following categories best describes your current employment status? (Please tick)

- Full-time employee     Part-time employee     Self employed - not employing others  
 Employer     Employed - unpaid family worker in a family business  
 Unemployed - seeking full-time work     Unemployed - seeking part-time work  
 Not employed - not seeking employment

Dates	Employer	Position/Duties
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PART 4****Applicant's statement of reasons for wishing to undertake the course** *(in own handwriting)*

Which of the following categories best describes your main reasons for undertaking this study? (Please tick)

- To get a job     To develop my existing business     To start my own business  
 To try for a different career     To get a better job or promotion  
 It was a requirement of my job     I wanted extra skills for my job  
 To get into another course of study     For personal interest or self development

Other reasons .....

I verify that the information I have provided in this Application form is true and accurate.

**Attached** is a statement of my reasons for wishing to undertake the course, in my own handwriting (not more than 200 words).

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**Victorian Student Number**

A Victorian Student Number (VSN) is allocated to all school and VET students up to 24 years of age upon their first enrolment in a Victorian school from 2009 or their first enrolment in a VET training provider from 2011.

Enter your Victorian Student Number (VSN)

  

If you have not provided a VSN, is this because:

 I am new to the Victorian Education System. I have never attended a school, TAFE or other VET training provider in Victoria.

*Leave both the VSN and the above tick box blank if you have previously attended a Victorian school, TAFE or vocational education and training provider.*

**Student Enrolment Privacy Note**

I understand that Mayfield Education is required to provide the Victorian Government, through Skills Victoria, with student and training activity data which may include information I provide in this enrolment form. Information is required to be provided in accordance with the Victorian VET Student Statistical Collection Guidelines (which are available at [www.skills.vic.gov.au/corporate/providers/data-collection](http://www.skills.vic.gov.au/corporate/providers/data-collection)). Skills Victoria may use the information provided to it for planning, administration, policy development, program evaluation, communication, resource allocation, reporting and/or research activities. For these and other lawful purposes, Skills Victoria may also disclose information to its consultants, advisers, other government agencies, professional bodies and/or other organisations.

**The Education and Training Reform Act 2006 requires Mayfield Education to collect and disclose my personal information for a number of purposes including the allocation to me of a Victorian Student Number and updating my personal information on the Victorian Student Register.**

For more information in relation to how student information may be used or disclosed please contact Mayfield Education's Privacy Officer on 9811 9003 or email [abayley@mayfield.edu.au](mailto:abayley@mayfield.edu.au).

I acknowledge and agree to the terms described in this privacy statement:

Student signature: \_\_\_\_\_

Please tick box to confirm acceptance of the privacy statement if submitting application online